

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
December 8, 2016

Public Notice posted December 6, 2016, 12:00p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the **8th day of December, 2016 at 5:30p.m.** in the Wilburton City Hall Council chambers, Mayor Stephen Brinlee presiding. Rev Doug Hollinshead, Pinewood Community Church, opened the meeting with a prayer, followed by Mayor Brinlee leading the attendees in the Pledge of Allegiance. The City Clerk conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MING	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS: None

1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF NOVEMBER 10, 2016.
2. DISCUSS AND TAKE ACTION TO APPROVE NOVEMBER 2016 CLAIMS FOR PAYMENT.
3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLL DECEMBER 9, 2016 THROUGH JANUARY 12, 2017.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO COMBINE AND APPROVE THE FIRST THREE ITEMS ON THE AGENDA: APPROVE THE MINUTES OF NOVEMBER 10, 2016 REGULAR MEETING; APPROVE PAYMENT OF CLAIMS FOR NOVEMBER 2016; AND APPROVE PAYMENT OF PAYROLLS DECEMBER 9, 2016 THRU JANUARY 12, 2017.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MING	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

4. DISCUSS AND TAKE ACTION TO APPROVE PURCHASE ORDERS FOR \$3,537.50 AND \$8,100.00 FROM ALFORD METALS FOR MATERIAL TO CONSTRUCT 12 DUGOUTS AT GARY ROSEBURE SPORTS COMPLEX. Presentation by Rodney Wright for project to build 12 dugouts at total cost of \$20,737.80 at the Sports Complex. Plans are based on dugouts built at Chickasaw Sports Complex; anticipate completion by spring sports season; built for use of teams using fields; constructing in pairs; tops are removable to allow air flow; concrete foundations poured by Jason Bill; trusses built by Alford Metal; dugouts being built by Kiamichi VoTech, McAlester; chain link for surrounding fences on hand; using volunteer labor to assemble and weld arches.

Mayor Brinlee stated the funds were moved to Park & Rec budget for the project but he has authority to approve up to \$5,000; however, the Council has option to approve the total project, if they desired.

Councilman Haynes discussed the need to resurface the walking track. Mr. Wright stated the resurfacing is the next project on his prioritized list; in fact, waiting for the contractor report.

Councilman Haynes discussed the gas well at the park, its lease and its productivity. Mr. Curt Redding stated it produces very little and the group who own it is difficult to deal with. Councilman Haynes stated a proactive move needs to be initiated to get rid of it as there is no purpose for it.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO APPROVE PURCHASE ORDERS FOR \$3,537.50 AND \$8,100.00 FROM ALFORD METALS FOR MATERIAL TO CONSTRUCT 12 DUGOUTS AT GARY ROSEBURE SPORTS COMPLEX, AND APPROVE UP TO \$11,637.80 ADDITIONAL COST FOR A TOTAL EXPENDITURE OF \$20,737.80 TO COMPLETE THE PROJECT.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MING	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

5. DISCUSS AND TAKE ACTION TO APPROVE DONATION BY SUE WAGNER OF PROPERTY LOCATED AT 508 WEST MAIN STREET. Mayor Brinlee stated City currently

has right of way for utilities, sewer and water lines, etc., therefore Ms. Sue Wagner is donating/transferring ownership. Councilman Haynes observed that Ms. Wagner is a trustee on the deed. Mayor Brinlee stated there is no specific purpose for the land at this time, but as it is attached to adjoining land, could be used in the future.

MOTION BY SIMS, SECOND BY HAYNES, TO APPROVE DONATION BY SUE WAGNER OF PROPERTY LOCATED AT 508 WEST MAIN STREET.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

6. DISCUSS AND TAKE ACTION TO APPROVE CITY CODE ORDINANCE NO. 16-1098 AMENDING CHAPTER 21, STREETS, SIDEWALKS AND OTHER PUBLIC AREAS, ARTICLE 1. USE AND OBSTRUCTION, ADDING SECTION 21-5-1, MAIN STREET MERCHANTS USE OF MAIN STREET SIDEWALKS. Mayor Brinlee described the issue of excess merchandise placed on sidewalks obstructing pedestrian traffic and the need to eliminate any merchandise allowed in front of a business. Several Main Street businesses proposed this new ordinance as a compromise which satisfies the federal requirements and protects pedestrians, as well as gives them a 5 foot area to display merchandise. Merchandise cannot be biodegradable material and must be from their stock. Hopefully this simple, general guideline will encourage good decisions by the merchants. Councilman Sims stated WPD can easily enforce the new ordinance.

MOTION BY HAYNES, SECOND BY KENDALL, TO APPROVE CITY CODE ORDINANCE NO. 16-1098 AMENDING CHAPTER 21, STREETS, SIDEWALKS AND OTHER PUBLIC AREAS, ARTICLE 1. USE AND OBSTRUCTION, ADDING SECTION 21-5-1, MAIN STREET MERCHANTS USE OF MAIN STREET SIDEWALKS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7. DISCUSS AND TAKE ACTION TO APPROVE TO DECLARE SURPLUS 15 EA RECYCLING COLLAPSIBLE CONTAINERS, PART #23HBCB005, WAIVER OF THE BID PROCESS AND SALE TO PRIDE OF MCALESTER AT \$30 EACH FOR TOTAL OF \$450. Mayor Brinlee stated the Pride In McAlester organization expressed an interest in purchasing 15 ea containers for their program. There are many still in boxes stored at the Recycling building. City Attorney Brown has reviewed the proposal and approved the transaction using the stated verbage.

MOTION BY LITTLEJOHN, SECOND BY MINGS, TO APPROVE TO DECLARE SURPLUS 15 EA RECYCLING COLLAPSIBLE CONTAINERS, PART #23HBCB005, WAIVER OF THE BID PROCESS AND SALE TO PRIDE OF MCALESTER AT \$30 EACH FOR TOTAL OF \$450.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

8. DISCUSS AND TAKE ACTION TO APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN EASTERN OKLAHOMA STATE COLLEGE (EOSC) AND THE CITY OF WILBURTON IN SUPPORT OF THE FOUR-COUNTY SMALL BUSINESS DEVELOPMENT NETWORK. (Tabled November 10, 2016) Mayor Brinlee stated EOSC is asking for \$5000.00 initially. Dr. Smith has stated he understands the constraints of the City budget with the lessor city sales taxes received the past several months and is willing to work with the City. Councilman Haynes stated he reads the MOU to state each of four counties are responsible for \$37,500. Mayor Brinlee stated \$5000 is the specific amount he and Dr. Smith discussed. Councilman Sims stated he would like to see what success is obtained at end of a year of action, how much it has helped Latimer County, and asked if a time limit of one year could be imposed initially, to which Mayor Brinlee stated yes. Mayor Brinlee stated three county seat cities, Stigler, McAlester, and Poteau, are committed to the MOU and he felt it possibly could be beneficial.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO APPROVE FOR ONE (1) YEAR MOU BETWEEN EOSC AND THE CITY OF WILBURTON IN SUPPORT OF THE FOUR-COUNTY SMALL BUSINESS DEVELOPMENT NETWORK.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

9. NEW BUSINESS
NONE

10. ADJOURN:

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO ADJOURN AT 6:08PM.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

Cindee Blankenship
CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

Allen Littlejohn
ALLEN LITTLEJOHN, Ward 1

Terry Haynes
TERRY HAYNES, Ward 2

DOUG SIMS, Ward 3

Ma Ming
MAE MINGS, Ward 4

Julia Kendall
JULIA KENDALL, Ward 5